



Assistant Manager of Facility Operations

Publix Virginia Soccer Training Center (PVSTC)
Fredericksburg, VA.

Posted Date: June 28, 2024

VIRGINIA YOUTH SOCCER ASSOCIATION & PVSTC OVERVIEW

VYSA's Mission is to lead, serve & cultivate an inclusive youth soccer community in Virginia. Our Vision is to elevate & grow the Virginia soccer community. VYSA embraces its Core Values, embraces diversity and is looking for a team member who is passionate about working at one of the top sports facilities in Virginia.

The **Publix Virginia Soccer Training Center (PVSTC)** is owned and operated by the **Virginia Youth Soccer Association**, one of the largest non-profit youth soccer associations in the United States serving over 125,000 youth players, 12,000 coaches and administrators in Virginia and the District of Columbia. The Virginia Soccer Training Center is located near Fredericksburg in Spotsylvania County. PVSTC is home to VYSA programs including ODP, Virginia State Cup and President's Cup, Coaching Education and open to VYSA's clubs and leagues to utilize for training and tournaments.

JOB SUMMARY

VYSA is seeking an Assistant Manager of Facility Operations to work at the **Publix Virginia Soccer Training Center (PVSTC)** in Fredericksburg, VA. This position is a full-time salaried exempt position with the **Virginia Youth Soccer Association (VYSA)**. The employee must be able to work non-traditional hours including evenings and weekends as needed. This position reports to the Director of Facility Operations. The duties include assisting the Director of Facility Operations with the oversight, maintenance, and customer service at PVSTC.

EXPERIENCE AND QUALIFICATIONS

- A minimum of one (1) year of professional experience in facility or turf management operations. Experience at a soccer facility is preferred.
- A college degree in Sports/Facility/Event Management is preferred but experience will be considered in lieu of a degree.
- Detail oriented, strong interpersonal skills, self-starter with a strong work ethic.
- Must be willing to work nights and some weekends.

PRIMARY RESPONSIBILITIES

- Supervision of field rentals and facility use (ODP, Coaching Education, Cups, etc.).
- Facility maintenance to include mowing, field painting, herbicide treatments, etc.
- On site support and/or supervision of events (as assigned) at PVSTC.
- Assisting with event set-up and tear down
- Maintaining a high standard of cleanliness at the facility.
- Ensure all operations are carried out in compliance with local and national regulations.
- Assist management with risk management assessments and offer recommendations.
- Oversee the safe storage of equipment inventory.
- Provide outstanding customer service and resolve issues swiftly.
- Ensure compliance and priority of all health and safety regulations.

COMPENSATION & BENEFITS:

- Salary range of \$40,000- \$50,000, commensurate with a candidate's experience.
- Benefits package which includes medical and dental/vision insurance coverage (90% paid by employer), generous PTO and a 401K plan.

To Apply: Please address a letter of interest to Robert Carey, Director of Finance & Human Resources (include salary requirements) and send with a resume to robert@vysa.com.